

Harry Kim
Mayor



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County of Hawai'i

PLANNING DEPARTMENT

PUNA COMMUNITY DEVELOPMENT PLAN – ACTION COMMITTEE

May 9, 2017

Charmaine L. Kamaka
Parks & Recreation Director
Department of Parks and Recreation
101 Pauahi Street, Suite 6
Hilo, Hawai'i 96720

SUBJECT: Permitting Farmers Market Operations at County Parks and Facilities

Aloha Director Kamaka,

In its efforts to “provide ongoing guidance and advocacy to advance implementation of the CDP goals, objectives, policies, and actions”, pursuant to §16-6(1), HCC, the Action Committee (AC) of the Puna Community Development Plan (PCDP) is requesting information from your office regarding the policies, process and rules regarding the establishment of Farmers Market operations at County of Hawai'i parks and facilities in accordance with Chapter 8, Article 9, HCC, pertaining to Farmers Markets. The purpose of this request is to better inform the AC of the existing requirements confronting potential market operators and/or vendors desiring to secure a “Farmers Market Permit” for operations at a “designated area” under Chapter 8, §15-72, HCC, prior to the AC offering suggestions to the County for any potential code or rules changes that may be necessary to facilitate the strategic implementation of Regional, Village and Neighborhood Village Centers in the Puna District. Toward this end, the PCDP AC respectfully requests the following information, via the Planning Director, at the earliest possible date.

1. A copy of the application form for a “Farmers Market Permit”, or in the absence of a formal application form, a detailed description of the process for securing such a permit;
2. A copy of any Department of Parks & Recreation (P&R) rules applicable to operation of a Farmers Market within a County park or facility under P&R management;
3. A detailed description of the minimum criteria employed by P&R in its evaluation of an application for a “Farmers Market Permit”; and
4. A listing of any current or past “Farmers Market Permits”, their current status, and a summary of the positive and negative impacts experienced by P&R with current and past Farmers Market operations.

Charmaine L. Kamaka
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The PCDP AC looks forward to receiving your response to our inquiry and will request input from P&R on any proposals we might develop prior to formally submitting them to the County via the Planning Director.

Respectfully,

A handwritten signature in black ink, appearing to read "Larry Brown", with a long horizontal flourish extending to the right.

Larry Brown, Chair
Puna Community Development Plan Action Committee